



Enter To Learn Go Forth To Serve
Kuhu mai ki te ako, haere ki te awahi

Attendance Management Plan Summary

In line with the government's target that 80% of students are regularly attending school (at least 90% of the year) by 2030:

Our 2026 End of Year target is:
65% of students will regularly attend school

2025 attendance data:

Regular Attendance	Irregular Attendance	Moderate Absence	Chronic Absence
57% of students attended regularly	33% of students had irregular attendance	6% of students were moderately absent	4% of students were chronically absent

This target is set out in our school's **Strategic Plan/Annual Implementation Plan**.

Our **Attendance Policy** sets out

- Why attendance is a priority for our school
- Legal requirements about attendance
- Our expectations of students, parents and our school staff

Our **Attendance Procedures** set out

- How we manage attendance in our school
- How we identify concerning attendance
- How we respond to absences

Our school's **monitoring and assurance process** sets out

- How we monitor and review the impact of our actions
- How we give the Board assurance that the school is managing attendance effectively

Our school uses the [Stepped Attendance Response \(STAR\)](#) to guide when and how we respond to absences.

GOOD
Good chance of success

WORRYING
Less chance of success

CONCERNING
Hard to make progress

SERIOUS CONCERN
Very hard to make progress

If your child is regularly attending, you can expect	If your child has some absences, you can expect	If your child has many absences, you can expect	If your child has a lot of absences, you can expect
<p>Less than 5 days absence in a school term</p>	<p>Up to 10 days absence in a school term</p>	<p>Up to 15 days absence in a school term</p>	<p>15 days or more of absence in a school term</p>
<p>We will stay in regular contact with you about your child's attendance.</p> <p>We will follow up to find out the reason when they aren't at school.</p>	<p>We will work with you to identify any barriers to attendance.</p> <p>We may provide support to help them catch up and stay on track.</p>	<p>We will work with you to develop a plan to support their attendance and learning.</p> <p>We will issue a letter outlining our concerns and how we can support them. We may seek the support of the Attendance Service or other agencies to remove barriers to attendance.</p>	<p>We will continue to work with you to implement the plan to support their attendance and learning.</p> <p>We will issue a second letter reiterating our concerns and we will seek support of the Attendance Service or other agencies to support their return to school.</p>